

NATIONAL AUTHORITY FOR CHILD CARE
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

REQUEST FOR QUOTATION

RFQ No. 2025-048 **NP LOV**
Date: **February 11, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC). The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than **17 of February 2025; 9:00am**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

FERDINAND MARCELO
Administrative Officer V

Terms and Conditions:

- Award shall be made on per. Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
- Good/s shall be delivered within 15-30 calendar days upon receipt of Notice to Proceed/Purchase Order
- Place of Delivery: within zamboanga city
- Terms of Payment: within 30-45 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
Bank Name : _____ Branch : _____
*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

EMIL A. BALACANAO
BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)
Supplier

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No.: 2025-048
Date : February 11, 2025

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Reg. No. : _____
 Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
			TECHNICAL SPECIFICATION				
			NAME OF THE ACTIVITY: Case Management Monitoring and Technical Assistance -CCA Meeting				
			DATE OF THE ACTIVITY: March , June , September and December 2025 (Quarterly)				
			NO. OF PARTICIPANTS: 20 PAX				
			LOCATION				
			Within ZAMBOANGA CITY				
			with free Parking Space				
			Accessible to the Main Road				
			1 MEAL (LUNCH) 2 SNACKS (AM and PM) with Venue				
	20	PAX	1 MEALS (LUNCH) 2 SNACKS (AM and PM) with Venue- MARCH 2025				
	20	PAX	1 MEALS (LUNCH) 2 SNACKS (AM and PM) with Venue- JUNE 2025				
	20	PAX	1 MEALS (LUNCH) 2 SNACKS (AM and PM) with Venue- SEPTEMBER 2025				
	20	PAX	1 MEALS (LUNCH) 2 SNACKS (AM and PM) with Venue- DECEMBER 2025				
			FUNCTION ROOM:				
			1. USE OF ONE (1) AIRCONDITIONED FUNCTION/CONFERENCE ROOM AND WILL START AT 7:00 AM OF THE ACTIVITY, AND GOOD FOR THE ABOVE PARTICIPANTS				
			NOT OBSTRUCT THE PARTICIPANTS VIEW OF STAGE AND PROJECTORS				
			3. WITH FREE AMENITIES, SECRETARIAT AREATABLE				
			4. FREE USE OF AT LEAST 4PCS WIRELESS MICROPHONES WITH PC				
			5. FREE ACCESS TO WIFI WITHIN THE FUNCTION ROOMS				
			6. WITH AVAILABLE TECHNICAL STAFFS TO ASSIST THE TEAM				
			7. WITH FREE USE OF LCD PROJECTOR AND BIG WHITE SCREEN				
			8. THE FUNCTION ROOM SHOULD BE FLEXIBLE FOR BREAKOUT SESSIONS AND ALLOW EASY REARRANGEMENT OF TABLES AND CHAIR				
			CATERING SERVICES				
			1. GUARANTEED MEALS TO ALL PARTICIPANTS				
			INCLUSIVE MEALS (WITH SOUP, DRINKS AND DESSERT/ MANAGED				



