

REQUEST FOR QUOTATION

RFQ No. 2025-029 **NP LOV**

Date: **January 30, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than **03 of February 2025**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,


FERDINAND MARCELO
Administrative Officer V

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
- Good/s shall be delivered within **15-30 c.d upon receipt of Notice to Proceed / Purchase Order**
- Place of Delivery: **within metro manila**
- Terms of Payment: **within 30-45 calendar days upon completion of supporting documents.**
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
Bank Name : _____ Branch : _____
*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**


EMIL A. BALACANAO
BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)
Supplier

NATIONAL AUTHORITY FOR CHILD CARE

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

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Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			Board and Lodging with Function Room for the Conduct of Workshop on the Amendments to the Omnibus Guideline on the Implementation of Domestic Administrative Adoption and Alternative Child Care Act to be held on February 10-12, 2025				
			Location: Within Metro Manila				
			Approved Budget Ceiling: 3,600 per pax per day				
			Total Number of Participants: 40 pax				
6	pax		Advance Party (RACCO III and Secretariat)	86,400.00			
			Check-in: February 9, 2025				
			Check-out: February 12, 2025				
			Serving Schedule:				
			February 9, 2025 PM Snacks, Dinner				
			February 10, 2025 Breakfast, AM Snacks, Lunch, PM Snacks, Dinner				
			February 11, 2025 Breakfast, AM Snacks, Lunch, PM Snacks, Dinner				
			February 12, 2025 Breakfast, AM Snacks, Lunch, PM Snacks, Dinner				
34	pax		All Participants (NACC-Central Officer and All RACCOs Participants, and Secretariat)	376,200.00			
			Check-in: February 10, 2025				
			Check-out: February 12, 2025				
			February 10, 2025 Breakfast, AM Snacks, Lunch, PM Snacks, Dinner				
			February 11, 2025 Breakfast, AM Snacks, Lunch, PM Snacks, Dinner				
			February 12, 2025 Breakfast, AM Snacks, Lunch, PM Snacks, Dinner				
			Other Requirements:				
			Free use of spacious function room that can accommodate 40 pax on February 10-12, 2025				
			Complimentary use of the following standard conference equipments:				
			• LCD Projector and Projector Screen				
			• PA / Sound System				
			• Microphone (1 Podium & 4 Microphones)				
			Provision of the following before and during the conduct of the activity:				
			• Registration Tables and Chairs				
			• Free flowing coffee/tea and candies				

