

INVITATION TO BID

The Bids and Awards Committee (BAC) of the Intercountry Adoption Board (ICAB), an attached agency of the Department of Social Welfare and Development (DSWD), through the General Fund (101) intends to apply Pesos: Two Hundred Thousand being the Approved Budget for the purchase of Mobile Compactor.

Bids requirements must be submitted to the ICAB Bids and Awards Committee at No.2 Chicago St., corner Ermin Garcia St., Barangay Pinagkaisahan, Cubao, Quezon City 1111 on or before March 15, 2013.

Openings of the Bids will be on April 10, 2013 at the ICAB office. The ICAB reserves the right to accept or reject any Bid, to annul the bidding and to reject all Bids at any time prior to the contract awards thereby incurring no liability to the affected Bidder or Bidders.

For further inquiries, please call or contact Mrs. Janet T. Santos at telephone numbers 721-97-81/82, 726-45-68 local 815 / 816 or e-mail us at adoption@icab.gov.ph. This publication is also posted in our website at www.icab.gov.ph.


GINA C. ESCALANTE
Chairperson
BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

May 15, 2013

Mr. Arnel L. Bondoc
Sales Manager
Up-Town Industrial Sales, Inc.
Up-Town Building, 56 Madison Street
Mandaluyong City

Dear **Mr. Bondoc**:

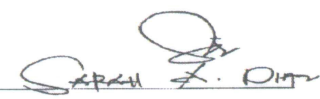
We would like to inform you that the procurement of one (1) unit of File Compactor is hereby awarded to you for submitting a proposal that is more responsive to the needs of the Agency at a price equivalent to Pesos: **ONE HUNDRED NINETY NINE THOUSAND PESOS (P199,000.00)**.

You are therefore required to deliver the above-named items upon clearing of the check payment. Failure to deliver the said items shall constitute sufficient ground for cancellation of the award.

Very truly yours,


GINA C. ESCALANTE
BAC Chairman

Conforme:


Signature over printed name
Up-town Industrial Sales, Inc.

Date: _____



PURCHASE ORDER
Inter-Country Adoption Board

RECEIVED: Accountant 6/10/13
Intercountry Adoption Board
Office of the Auditor

Supplier: UP-TOWN INDUSTRIAL SALES, INC. P.O No. 13-05-011
Address: _____ Date: May 30, 2013
Mode of Procurement: Canvass

Gentlemen: Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery ICAB Delivery Term _____
Date of Delivery _____ Payment Terms _____

Stock No.	unit	Description	Qty.	Unit Cost	Amount
		FILE COMPACTOR (MOBILE SHELVING SYSTEM)		199,000.00	199,000.00
		Single Side, fixed, one side closed (end unit)			
	unit	W1680 x D450 x H2100 mm.	1		
		Double Side, movable, both sides open (mid unit)			
	unit	W1680 x D860 x H2100 mm.	1		
		Single Side, movable, one side closed (end unit)			
	unit	W1680 x D450 x H2100 mm.	1		
		Number of shelves / bay - 4 adjustable shelves			
		Load Capacity per shelf(level) - 100kg. Minimum			
		Materials - wall panels & shelves - Ga.20 Heavy Duty CRC Sheet			
		Finish / color - Powder Coated / Light Gray			
		Guide System - Hand driven			
		Nothing Follows			
					199,000.00

(Amount in Words) One Hundred Ninety Nine Thousand Pesos Only 199,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: SARAH A. Dizon
(Signature over printed name)

(Date)

Very truly yours:
Bernadette B. Abejo
Executive Director

Funds Available: _____
Carina F. Sangil
Accountant III (OIC, Acctg. Unit/ Authorized Representative) 30/31/13

Amount: ₱ 199,000.-
Obligation Request No. CO 2013-05-300

NOTICE TO PROCEED

June 03, 2013

Mr. Arnel L. Bondoc
Sales Manager
Up-Town Industrial Sales, Inc.
Up-Town Building, 56 Madison Street
Mandaluyong City

Ref. No. 2144015

Dear Mr. **Bondoc**:

The attached Purchase Order (PO) having been approved, notice is hereby given to Up-Town Industrial Sales, Inc. that work may commence on the procurement of one (1) unit of File compactor effective one (1) day after you acknowledge receipt of this notice.

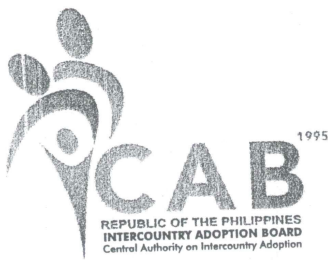
Upon receipt of this notice, you are responsible for the supply, delivery and installation of the file compactor under the terms and conditions of the PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bids and Awards Committee, Intercountry Adoption Board.

Very truly yours,


GINA C. ESCALANTE
Chairman
Bids and Awards Committee

I acknowledge receipt of this Notice on _____
Name of the Representative of the Bidder SARAH Z. DIMA
Authorized Signature _____



December 11, 2013

Mr. Arnel L. Bondoc
Sales Manager
Up-Town Industrial Sales, Inc.
Up-Town Building, 56 Madison Street
Mandaluyong City

Dear Mr. **Bondoc**:

This is in connection with our order of File Compactor under Purchase Order No. 13-05-011 which you have requested for 60 days extension of delivery and installation.

The repeated extension of the actual delivery of 60 days upon receipt of PO and 60 days extension cannot be allowed due to preparation for the year-end Financial Reports and Accomplishments. The undelivered item/s will affect the Agency's performance.

ICAB is cancelling the order on the basis of breach of contract.

Very truly yours,


BERNADETTE B. ABEJO
Executive Director

