



Republic of the Philippines
INTER-COUNTRY ADOPTION BOARD
 4th Floor A.N.Y. Building, #38 Timog Avenue, Brgy. Laging
 Handa, Quezon City, Metro-Manila
 632) 8726-4568; 8721-9711; (7)503-6226
Annual Procurement Plan for FY 2021

| Code (PAP) | Procurement Program/Project | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (brief description of Program/Activity/Project) |
|----------------|---|------------------|--|--|----------------------------|-----------------|------------------|-----------------|------------------------|----------------|----|---|
| | | | | Advertisement/Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| | INTER-COUNTRY ADOPTION REGULATORY PROGRAMS | | | | | | | | | | | |
| 31000000000000 | Traveling Expenses Local | ICAB / All units | Direct Contracting | January to December 2021 | | | | GoP | P 350,000.00 | P 350,000.00 | | |
| 31000000000000 | Traveling Expenses - Foreign | ICAB / All units | Direct Contracting | January to December 2021 | | | | GoP | P 4,356,000.00 | P 4,356,000.00 | | |
| 31000000000000 | Office Supplies Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 200,000.00 | P 200,000.00 | | |
| 31000000000000 | Other Supplies and Materials Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 200,000.00 | P 200,000.00 | | |
| 31000000000000 | Representation Expenses | ICAB / All units | NP-53.9 - Small Value Procurement | January to December 2021 | | | | GoP | P 300,000.00 | P 300,000.00 | | |
| 31000000000000 | Extraordinary and Miscellaneous Expenses | ICAB / All units | Direct Contracting | January to December 2021 | | | | GoP | P 30,000.00 | P 30,000.00 | | |
| | INTER-COUNTRY ADOPTION PROGRAM | | | | | | | | | | | |
| 31010000000000 | Traveling Expenses - Local | ICAB / All units | Direct Contracting | January to December 2021 | | | | GoP | P 600,000.00 | P 600,000.00 | | |
| 31010000000000 | Traveling Expenses - Foreign | ICAB / All units | Direct Contracting | January to December 2021 | | | | GoP | P 500,000.00 | P 500,000.00 | | |
| 31010000000000 | Training Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 6,638,000.00 | P 6,638,000.00 | | |
| 31010000000000 | Networking and Advocacy | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 300,000.00 | P 300,000.00 | | Development of IEC materials (Explainer Video on ICA Law, External Processes of ICAB re: ARTA requirements) |
| 31010000000000 | Office Supplies Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 600,000.00 | P 600,000.00 | | |
| 31010000000000 | Office Equipment | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 200,000.00 | P 200,000.00 | | |
| 31010000000000 | ICT equipment | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 50,000.00 | P 50,000.00 | | |
| 31010000000000 | Furniture and Fixtures | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 50,000.00 | P 50,000.00 | | |
| 31010000000000 | Other Supplies and Materials Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 1,700,000.00 | P 1,700,000.00 | | |
| 31010000000000 | Fidelity Bond Premiums | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 20,000.00 | P 20,000.00 | | |
| 31010000000000 | Printing and Publication Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 205,000.00 | P 205,000.00 | | |

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|---------------------------|--|------------------|--|--|----------------------------|-----------------|------------------|-----------------|------------------------|----------------|----|--|
| | | | | Advertisement/Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 31010000 0000000 | Representation Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 600,000.00 | P 600,000.00 | | |
| 31010000 0000000 | Extraordinary and Miscellaneous Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 76,000.00 | P 76,000.00 | | |
| 31010000 0000000 | Legal services | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 50,000.00 | P 50,000.00 | | |
| 31010000 0000000 | Consultancy Services | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 500,000.00 | P 500,000.00 | | |
| 31010000 0000000 | Professional Services | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 4,700,000.00 | P 4,700,000.00 | | |
| 31010000 0000000 | Security Services | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 1,750,000.00 | P 1,750,000.00 | | |
| 31010000 0000000 | Rents - Equipement | ICAB / All units | NP-53.10 Lease of Real Property and Venue | January to December 2021 | | | | GoP | P 250,000.00 | P 250,000.00 | | |
| 31010000 0000000 | Other Maintenance and Operating Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 150,000.00 | P 150,000.00 | | |
| | GENERAL ADMINISTRATION AND SUPPORT | | | | | | | | | | | |
| 10000010 00001000 0 | Traveling Expenses - Local | ICAB / All units | Direct Contracting | January to December 2021 | | | | GoP | P 20,000.00 | P 20,000.00 | | |
| 10000010 00001000 0 | Training Expenses | ICAB / All units | Direct Contracting | January to December 2021 | | | | GoP | P 500,000.00 | P 500,000.00 | | |
| 10000010 00001000 0 | Office Supplies Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 300,000.00 | P 300,000.00 | | |
| 10000010 00001000 0 | Accountable forms Expenses | ICAB / All units | NP-53.5 Agency-to-Agency | January to December 2021 | | | | GoP | P 5,000.00 | P 5,000.00 | | |
| 10000010 00001000 0 | Fuel, Oil and Lubricants Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 300,000.00 | P 300,000.00 | | |
| 10000010 00001000 0 | Office Equipment | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 100,000.00 | P 100,000.00 | | |
| 10000010 00001000 0 | ICT equipment | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 50,000.00 | P 50,000.00 | | |
| 10000010 00001000 0 | Furniture and Fixtures | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 10,000.00 | P 10,000.00 | | |
| 10000010 00001000 0 | Other Supplies and Materials Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 200,000.00 | P 200,000.00 | | |
| 10000010 00001000 0 | Water Expnses, Electricity, Postage and courier Services, Mobile, Landline, Internet | ICAB / All units | Direct Contracting | January to December 2021 | | | | GoP | P 2,385,000.00 | P 2,385,000.00 | | |
| 10000010 00001000 0 | Motor Vehicles | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 200,000.00 | P 200,000.00 | | |

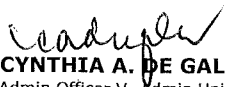
| Code (PAP) | Procurement Program/Project | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (brief description of Program/Activity/Project) |
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| | | | | Advertisement/Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 10000010 00001000 0 | Repairs and Maintenance of Office equipment | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 10,000.00 | P 10,000.00 | | |
| 10000010 00001000 0 | Fidelity Bond Premiums | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 30,000.00 | P 30,000.00 | | |
| 10000010 00001000 0 | Insurance expenses | ICAB / All units | Direct Contracting | January to December 2021 | | | | GoP | P 50,000.00 | P 50,000.00 | | |
| 10000010 00001000 0 | Rent Building and Structures | ICAB / All units | NP-53.10 Lease of Real Property and Venue | January to December 2021 | | | | GoP | P 3,424,000.00 | P 3,424,000.00 | | |
| 10000010 00001000 0 | Representation Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 100,000.00 | P 100,000.00 | | |
| 10000010 00001000 0 | Extraordinary and Miscellaneous Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 30,000.00 | P 30,000.00 | | |
| 10000010 00001000 0 | Auditing Services | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 10,000.00 | P 10,000.00 | | |
| 10000010 00001000 0 | Professional Services | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 1,309,000.00 | P 1,309,000.00 | | |
| 10000010 00001000 0 | Security Services | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 800,000.00 | P 800,000.00 | | |
| 10000010 00001000 0 | Other General Services | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 50,000.00 | P 50,000.00 | | |
| 10000010 00001000 0 | Building Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 100,000.00 | P 100,000.00 | | |
| 10000010 00001000 0 | Rents - Motors Vehicles | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 90,000.00 | P 90,000.00 | | |
| 10000010 00001000 0 | Other Subscription Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 5,000.00 | P 5,000.00 | | |
| 10000010 00001000 0 | Other Maintenance and Operating Expenses | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding | January to December 2021 | | | | GoP | P 50,000.00 | P 50,000.00 | | |

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| | | | | Advertisement/Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 202105 | Capital Outlay | ICAB / All units | NP-53.9 - Small Value Procurement, Competitive Bidding, Shopping | January to December 2021 | | | | GoP | P 14,940,000.00 | | P 14,940,000.00 | Purchase of ICT Equipment (25 Unit of i7 desktop computer, 15 Units i7 Laptop, Microsoft Office, Antivirus Software, Editing Tool (Photo & Video for Win10 /MacOS), Purchase of ICAB Network System , Google Email Subscription, Purchase of Money Counter, Purchase of Smart TV for Matching conference/s, Purchase of DSLR Camera with 512Gb memory Card, Records Storage / Archiving Area (Purchase of Steel Racks for Storage and Archiving), Purchase of Office Equipments, Purchase security device & Installation, Interior Design (Zoom Subscription) |
| GRAND TOTAL: | | | | | | | | P 49,443,000.00 | P 34,503,000.00 | P 14,940,000.00 | | |

Prepared by:


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