

Report on Ageing of Cash Advances
Schedule of Advances to Disbursing Officers/Officers and Employees
As of November 15, 2019



Agency Name: INTER-COUNTRY ADOPTION BOARD
 Agency Code: D5180

Book No:
 Account Title: Advances to SDO/Officers & Employees/Payroll
 Account Code: 1-99-01-020-00/1-99-01-030-00/1-99-01-040-00

Name	Date C/A Granted	Particulars	Reference (Chk/ADA#)	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances to Officer and Employees (1-99-01-040-00)									
1. Local Travel									
2. Foreign Travel									
Maria Gabriela Conce	03/29/19	DSA for travel to Ireland and Italy on April 3-9, 2019	101101-03-037	270.00			270.00		For refund
Maria Gabriela Conce	07/10/19	DSA for official travel to California & Philadelphia USA Jul	101101-07-12	127,451.98			127,451.98		For liquidation
Sarah Jane Cabredo	07/23/19	DSA for official travel to Montana USA July24-Aug 21	101101-07-27	16,293.80			16,293.80		For refund
Antonia Siy	07/10/19	DSA for official travel to USA July 13-20 2019	1027972	127,915.93			127,915.93		For liquidation
SUB-TOTAL				271,931.71	-	-	271,931.71	-	
B. Advances to SDO- Trust (1-99-01-030-00)									
Trust Accounts for Pre-Adoptive									
Gina Escalante	02-05-10	Processing of pre-adoptive placement/ pre-travel expenses with Liaison for CY 2010	Chk# 636134	51,766.36				51,766.36	Represents unliquidated balance w/Notice of Audit Suspension/ Disallowance and pending appeal
Herman Mangabat	02/01/2019	Cash Advance for Pre-travel expenses 2019	Chk#1023822	500,000.00	500,000.00				Revolving Fund for Pre-Travel Expenses
Gina Escalante	03/26/2019	Cash Advance for Pre-travel expenses 2019	Chk#1023830	250,000.00	250,000.00				Revolving Fund for Pre-Travel Expenses
Jennifer Abenido	7/02/2019	Cash Advance for Hosting Program	Chk#1023846	199,813.92			199,813.92		
Herman Mangabat	10/22/2019	Pre travel cash advance for Reyes Siblings	Chk#1023863	228,000.00		228,000.00			
Herman Mangabat	10/22/2019	Pre travel cash advance for Labial Siblings	Chk#1023864	186,000.00		186,000.00			
Herman Mangabat	11/04/19	Pre travel cash advance for Ferrer Siblings	Chk#1023866	107,400.00	107,400.00				
SUB-TOTAL				1,522,980.28	857,400.00	414,000.00	199,813.92	51,766.36	

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C. Advances to SDO- Regular (1-99-01-030-00)									
Seminar/Conference Expenses									
Marivir Tungol	07/18/2017	C/A to conduct training on capacity building ICA Program @ Elan Hotel on July 21, 2017	101101-07-18	14,000.00				14,000.00	
Marivir Tungol	07/12/2018	Cash Advance to conduct ICA training at Embarc. Albay July 16-21,2018	101101-07-08	35,200.00				35,200.00	
Marivir Tungol	02/14/19	Cash advance for the ICA Training at Cagayan de Oro Feb 18-22	101101-02-007	38,000.00			38,000.00		
Cynthia De Gala	07/16/19	Training for Social Workers on July 17-19,2019	101101-07-16	28,250.00			28,250.00		
Herman Mangabat	09/26/19	Cash advance for ICA training on Sep 25-27 2019	101101-09-28	46,350.00		46,350.00			
Imelda Ronda	10/29/19	Cash Advance for Ica Training Nov 13-16	101101-10-28	37,500.00	37,500.00				
Jennifer Abenido	11/04/19	Cash Advance for On site matching Nove 5 2019	101101-11-02	20,000.00	20,000.00				
SUB-TOTAL				219,300.00	57,500.00	46,350.00	66,250.00	49,200.00	
D. Advances for Payroll (1-99-01-020-00)									
Herman Mangabat	10/09/19	Cash advance for Honorarium Aug 1-31 2019	101101-10-02	29,700.00		29,700.00			
	10/10/19	Cash advance for reviewed and assessed Aug 1-31 2019	101101-10-04	8,910.00		8,910.00			
	10/17/19	Honorarium for Sept 1- 30 2019	101101-10-16	29,700.00	29,700.00				
	10/17/19	Assessed/Reviewed for ICPC Sep 1-30 2019	101101-10-16	2,475.00	2,475.00				
	11/14/19	Per diem of ICAB Board Members for September 2019	101101-11-13	22,500.00	22,500.00				
	11/14/19	Honorarium for October 1- 31 2019	101101-11-13	37,620.00	37,620.00				

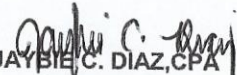
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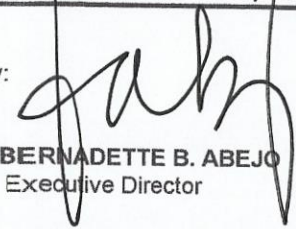
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	11/14/19	Per diem of ICAB Board Members for October 2019	101101-11-13	30,000.00	30,000.00				
SUB-TOTAL									
				160,905.00	122,295.00	38,610.00		-	
GRAND TOTAL									
				2,175,116.99	1,037,195.00	498,960.00	537,995.63	100,966.36	

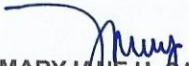
Certified Correct:


JAYBIE C. DIAZ, CPA
Accountant III

Approved by:


ATTY. BERNADETTE B. ABEJO
Executive Director

Verified by:


MARYJANE H. SADANG, CPA
State Auditor II - C/O ATL

Date Submitted: 11/19/2019