

Report on Ageing of Cash Advances
Schedule of Advances to Disbursing Officers/Officers and Employees
As of November 15, 2016

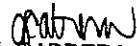
RECEIVED: 11/29/16
 Intercountry Adoption Board
 Office of the Auditor

Agency Name: INTER-COUNTRY ADOPTION BOARD
 Agency Code: D5180

Book No:
 Account Title: Advances to SDO/Officers & Employees
 Account Code: 1-99-01-020-00/1-99-01-030-00/1-99-01-040-00

Name	Date C/A Granted	Particulars	Reference (Chk#)	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	

Certified Correct:

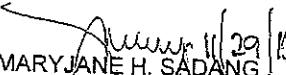

 JAYBIE I. CABRERA, CPA
 Accountant III

Approved by:


 BERNADETTE B. ABEJO
 Executive Director

Date Submitted: _____

Verified by:


 MARYJANE H. SADANG
 State Auditor II-OIC/ATL

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					Less than 30 days	31-60 days	61-365 days	Over 1 year	
B. Advances to Regular Disbursing Officers									
1. Payroll									
2. Seminar/Conference Expenses									
Marivir Tungol	08/09/16	Cash Advances for ICAB training in Puerto Princesa Palawan	101101-08-09	6,770.15		6,770.15			Refunded as per OR#2770328 dtd 11/29/2016
Marivir Tungol	09/02/16	Cash Advnaces for ICAB Training in Summit Tagayaty Sep 12-16,2016	101101-09-04	5,582.29		5,582.29			Refunded as per OR#2770327 dtd 11/29/2016
Marivir Tungol	10/07/16	C/A to conduct training on capacity building package on ICA Program @ Gensan on Oct 24-28,2016	101101-10-06	38,500.00		38,500.00			
Sherwin Perez	10/24/16	C/A for Red Cross Training on Occupational First Aid & Basic Life Support @ Hive Hotel on November 16-18,2016	101101-10-11	27,500.00	27,500.00				
Janet Santos	10/25/16	C/A for Lakbay-Aral in November 10-11,2016 @ Las Casas	101101-10-14	52,500.00	52,500.00				
Marivir Tungol	11/14/16	C/A to conduct training on capacity building package on ICA Program @ NCR Cocoon Boutique Hotel on November 21-25,2016	101101-11-11	38,500.00	38,500.00				
SUB-TOTAL									
BALANCE FORWARDED									
				2,319,378.53	1,206,205.00	277,133.96	784,273.21	51,766.36	
				2,319,378.53	1,206,205.00	277,133.96	784,273.21	51,766.36	
Jennifer Abenido	11/14/16	C/A for CCA visit on November 8-9,2016 in Antipolo City	101101-11-04	35,000.00	35,000.00				
Totals									
				2,354,378.53	1,241,205.00	277,133.96	784,273.21	51,766.36	

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					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Ma. Teresa Nuqui	09/30/16	DSA for official travel in Texas & California USA	Chk#1005902	83,233.96		83,233.96			
Bernadette Abejo	10/07/16	DSA for official travel in Netherlands	101101-10-06	59,813.60		59,813.60			not yet liquidated due to incomplete supporting document (travel report)
3. Special Activities									
Rutchel Poddihon	10/24/16	C/A for the conduct of In-House Continuing Education for ICAB Staff at ICAB Conference on October 26,2016	101101-10-10	23,275.00	23,275.00				not yet liquidated due to incomplete supporting document (output of training)
4. Trust Accounts for Pre-Adoptive Costs									
Gina Escalante	02/05/10	Processing of pre-adoptive cost/ pre-travel expenses with Liaison for CY 2010	636134	51,766.36				51,766.36	Represents unliquidated balance w/Notice of Audit Suspension/ Disallowance and pending appeal
Herman Mangabat	02/09/16	Cash Advance for Pre-Travel exp for CY 2016	Chk# 955121	500,000.00	500,000.00				Revolving Fund for Non-LSA
Gina Escalante	02/26/16	Cash Advance for Pre-Travel exp for CY 2016	Chk# 955122	500,000.00	500,000.00				Revolving Fund for LSA
Herman Mangabat	06/22/16	Cash Advances for Pre-Travel Exp of Pulvera Vidal Siblings	Chk# 955157	245,000.00			245,000.00		
Rutchel Poddihon	06/24/16	Cash Advances for Pre-Travel Exp of Summer H Program	Chk# 955158	105,228.84			105,228.84		for submission of complete supporting documents to be liquidated-w/ reimbursement amounting to P12,749.63
Rutchel Poddihon	06/24/16	Cash Advances for Pre-Travel Exp of Summer H	Chk# 955159	13,678.30			13,678.30		for refund
Herman Mangabat	07/26/16	Cash Advances for Pre-Travel Exp of Cabrerros Siblings	Chk#955174	139,000.00			139,000.00		
SUB-TOTAL									
				2,000,526.09	1,087,705.00	226,281.52	634,773.21	51,766.36	
BALANCE FORWARDED									
				2,000,526.09	1,087,705.00	226,281.52	634,773.21	51,766.36	
Herman Mangabat	09/05/16	Cash Advances for Pre-Travel Exp of Sarita Siblings	Chk#955186	149,500.00			149,500.00		

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A. Advances for Special Purposes									
1. Local Travel									
Rosa Marie Tejones	10/25/16	C/A for child caring visit on November 4,2016 in Bacolod	101101-10-13	9,620.00	9,620.00				
Rosa Marie Tejones	10/25/16	C/A for child caring visit on October 28,2016 in Pampanga	101101-10-13	1,260.00	1,260.00				
Riza Mae Sagapi	11/15/16	C/A for a home visit and matching for ICA in Davao City, Oriental and del Sur on November 22-26,2016	101101-11-12	14,770.00	14,770.00				
Sarah Jane Balla	11/15/16	Davao City, Oriental and del Sur on November 22-26,2016	101101-11-12	12,040.00	12,040.00				
Rutchel Pocdihon	11/08/16	C/A for a home visit and interview in Cebu and Kalibo Aklan on November 14-16,2016	101101-11-07	12,420.00	12,420.00				
Amelia Palpag	11/08/16	C/A for a home visit and interview in Cebu and Kalibo Aklan on November 14-16,2016	101101-11-07	14,320.00	14,320.00				
2. Foreign Travel									
Bernadette Abejo	06/06/16	DSA for official travel in Japan	101101-06-04	17,796.07			17,796.07		not yet liquidated due to incomplete supporting document (travel report)
Cherryl Del Mundo	07/28/16	DSA for official travel in USA	Chk#100580	84,966.40			84,966.40		
Bernadette Abejo	09/14/16	DSA for official travel in Netherlands	101101-09-17	29,103.60			29,103.60		For liquidation
SUB-TOTAL				196,296.07	64,430.00	-	131,866.07	-	
BALANCE FORWARDED				196,296.07	64,430.00	-	131,866.07	-	
Maria Carolina Lega	09/30/16	DSA for official travel in Texas & California USA	Chk#1005901	83,233.96		83,233.96			