

Form 1.0

REPORT ON RANKING OF OFFICES/DELIVERY UNITS

Department/Agency: **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT/INTERCOUNTRY ADOPTION BOARD****1.0 SUMMARY OF INFORMATION REQUIRED**1.1. Total No. of Bureau/Offices/Attached Agencies/Delivery Units: **5**1.2. Total No., of Bureaus/Attached Agencies/Delivery Units that achieved at least 90% of performance targets: **5**1.3. Total No. of Filled Positions as of November 30, 2014: **34**1.4. Total No. of Officials and Employees Entitled to PBB : **33**

1.5. Has achieved at least 90% of each one of the FY 2015 targets of Secretary/Head of Agency other than those in the Congress-approved PIB as reflected in the OP Planning Toll Form 1 and under the Ease of Doing Business Targets? (Please check whichever applies)

YES , the following ranking distribution applies

Ranking	Performance Category
Top 15%	Best Bureau/Office/Delivery Unit
Next 30%	Better Bureau/Office/Delivery Unit
Next 55%	Good Bureau/Office/Delivery Unit

NO , the following ranking distribution applies

Ranking	Performance Category
Top 10%	Best Bureau/Office/Delivery Unit
Next 25%	Better Bureau/Office/Delivery Unit
Next 65%	Good Bureau/Office/Delivery Unit

1.6. Total Amount Required for Payment of PBB: **P235,000.00**

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(Please indicate applicable percentage distribution of bureaus/offices as provided in Section 7.2. or Section 7.3)

Ranking	Name s of Bureaus/Offices/Attached Agencies/Delivery Units	Rate of Accomplishment of Targets (in %)	Ranking of Employees					
			Ranking	Name of Employee	Salary Grade	Months in Service in 2015	Amount of PBB	
2.1. Best (___%)	Delivery Unit 1		Best Performer (20%)					
			Better Performer (35%)					
			Good Performer (45%)					
			Poor Performer					
	Delivery Unit 2			Best Performer (20%)				
				Better Performer (35%)				
				Good Performer (45%)				
				Poor Performer				
			TOTAL BEST					
2.2. Better (___%)	Delivery Unit 1		Best Performer (15%)					
			Better Performer (30%)					
			Good Performer (55%)					
			Poor Performer					
	Delivery Unit 2			Best Performer (15%)				
				Better Performer (30%)				
				Good Performer (55%)				
				Poor Performer				
			TOTAL BETTER					

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			Ranking	Name of Employee	Salary Grade	Months in Service in 2015	Amount of PBB
2.3. Good (___%)	Delivery Unit 1	90%	Best Performer (10%)				
	1. Office of the Executive Director			1. Bernadette B. Abejo	28		P15,000
	2. Operations (Family Resource - Relative Adoption Unit)			2. Imelda R. Ronda	18		P15,000
	3. Operations (Family Resource - Relative Adoption Unit)			3. Maria AlexelleCeralde	15		P15,000
	1. Operations (Family Resource - Relative Adoption Unit)		Better Performer (25%)	1. Katherine Dela Cruz	15		P10,000
	2. Operations (Family Resource -Regular Adoption Unit)			2. Irene Suyon	15		P10,000
	3. Operations (Family Resource -Regular Adoption Unit)			3. Danilo Gatmaitan	18		P10,000
	4. Project Development Unit			4. MarivirTungol	18		P10,000
	5. Finance - Budget			5. AngelitaGuerinia	18		P10,000
	6. Operations (Child Welfare Unit)			6. Rosa Marie Tejones	15		P10,000
	7. Operations (Child Welfare Unit)			7. Riza Mae Joy Sagapi	15		P10,000
	8. Operations (Family Resource -Regular Adoption Unit)			8. Myrel Anne Leido	15		P10,000
	1. Operations (Post Adoption Services Unit)		Good Performer (65%)	1. Luzviminda Palencia	15		P5,000
	2. Finance - Accounting			2. Marissa Pradez	09		P5,000
	3. Admin - Records Unit			3. Herman Mangabat	18		P5,000
4. Operations (Child Welfare Unit)	4. Jennifer Maria Abenido	22			P5,000		
5. Admin - Records Unit	5. SherlindaRosada	06			P5,000		
6. Finance - Cashier	6. AlietaRabaria	10			P5,000		
7. Finance - Cashier	7. AlmiaNanagad	18			P5,000		
8. Operations (Family Resource -Regular Adoption Unit)	8. Cheryl Del Mundo	15			P5,000		
9. Finance - Accounting	9. Carina Sangil	19			P5,000		
10. Operations (Liaison Services Unit)	10. NeliaDela Cruz	13			P5,000		
11. Admin	11. Janet Santos	18			P5,000		
12. Finance -Accounting	12. ClodualdoMaldo	09			P5,000		
13. Operations (Family Resource -Regular Adoption Unit)	13. Amelia Palpag	15			P5,000		
14. Operations (Special Projects Unit)	14. Hazel Dizon	15			P5,000		
15. Admin	15. Myra Marilag	08			P5,000		

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			Ranking	Name of Employee	Salary Grade	Months in Service in 2015	Amount of PBB
2.3. Good (___%)	16. Operations			16. Gina Escalante	24		P5,000
	17. Admin			17. Ephraim Torres	11		P5,000
	18. Office of the Executive Director			18. Editha Abad	10		P5,000
	19. Operations (Special Projects Unit)			19. Angelie Amor Garcia	15		P5,000
	18. Operations (Special Projects Unit)			20. Rutchel Pocdihon	18		P5,000
	21. Operations Family Resource-Regular Adoption Unit)			21. Lyra Gay Villamarin	11		P5,000
	22. Operations (Liaison Services Unit)			22. Christian Aleta	04		P5,000
	1. Operations ((Special Projects Unit)					1. Ivy Ybanez	Not Qualified Hired December 2014
TOTAL GOOD							P235,000

Guidelines/mechanics in ranking officers/delivery units and individual for the grant of performance based bonus (PBB) FY 2015: DSWD Guide on How to Compute Ratings for Performance Based Component for Rank and File Personnel.


 JANET T. SANTOS
 AO V – ADMIN
 Date: 11-25-2015

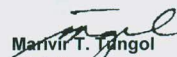

 BERNADETTE B. ABEJO
 EXECUTIVE DIRECTOR
 Date: 11-25-2015


	NAME		Position	Division /Unit	IPCR RATING		Did staff render government service		REMARKS (e.g. staff was on scholarship, study leave, sick leave; was transferred to a new DSWD OBS, a new employee during nth month; etc.)	PBB Ranking
	Surname	Given Name			Per 1-5 Rating Scale	Adjectival Rating	If Yes Please Put a (/) Mark in this column	If No, Please Put a (/) Mark in this column and place notations on the remarks column		
1	ABEJO	BERNADETTE	Executive Director	OED	4.639	Outstanding	/			BEST
2	RONDA	IMELDA	SWO III	OPERATIONS	4.54902	Outstanding	/			BEST
3	CERALDE	MARIA ALEXELLE	SWO II	OPERATIONS	4.42857	Outstanding	(/)			BEST
4	DELA CRUZ	KATHERINE	SWO II	OPERATIONS	4.42857	Outstanding	(/)			BETTER
5	SUYON	IRENE	SWO II	OPERATIONS	4.35897	Outstanding	(/)			BETTER
6	GATMAITAN	DANILO	SWO III	OPERATIONS	4.24999	Outstanding	(/)			BETTER
7	TUNGOL	MARIVIR	PDO III	OPERATIONS	4.19516	Outstanding	(/)			BETTER
8	GUERINIA	ANGELITA	AO V BUDGET	BUDGET	4.17778	Very Satisfactory	(/)			BETTER
9	TEJONES	ROSA MARIE	SWO II	OPERATIONS	4.15151	Very Satisfactory	(/)			BETTER
10	SAGAPI	RIZA MAE JOY	SWO II	OPERATIONS	4.13333	Very Satisfactory	(/)			BETTER
11	LEIDO	MYREL ANNE	SWO II	OPERATIONS	4.12121	Very Satisfactory	(/)			BETTER
12	PALENCIA	LUZVIMINDA	SWO II	OPERATIONS	4.12120	Very Satisfactory	(/)		Resigned Effective Dec 1, 2014	GOOD
13	PRADES	MARISSA	ADMIN ASST III	ACCOUNTING	4.11764	Very Satisfactory	(/)			GOOD
14	MANGABAT	HERMAN	AO V RECORDS	RECORDS	4.11111	Very Satisfactory	(/)			GOOD
15	ABENIDO	JENNIFER MARIA	SWO IV	OPERATIONS	4.09999	Very Satisfactory	(/)			GOOD
16	ROSADA	SHERLINDA	ADMIN AIDE VI	RECORDS	4.08333	Very Satisfactory	(/)			GOOD
17	RABARIA	ALIETA	ADMIN AIDE IV	CASHIER	4.01742	Very Satisfactory	(/)			GOOD
18	NANAGAD	ALMIA	AO V CAHIER	CASHIER	4.05128	Very Satisfactory	(/)			GOOD
19	DEL MUNDO	CHERRYL	SWO II	OPERATIONS	4.02776	Very Satisfactory	(/)			GOOD
20	SANGIL	CARINA	ACCOUNTANT III	ACCOUNTING	3.99999	Very Satisfactory	(/)			GOOD
21	DELA CRUZ	NELIA	SR ADMIN ASST I	OPERATIONS	3.96296	Very Satisfactory	(/)			GOOD
22	SANTOS	JANET	AO V	ADMIN	3.93939	Very Satisfactory	(/)			GOOD
23	MALDO	CLODUALDO	ADMIN ASST III	ACCOUNTING	3.90475	Very Satisfactory	(/)			GOOD
24	PALPAG	AMELIA	SWO II	OPERATIONS	3.88889	Very Satisfactory	(/)			GOOD
25	DIZON	HAZEL	SWO II	OPERATIONS	3.88888	Very Satisfactory	(/)			GOOD
26	MARILAG	MYRA	ADMIN ASST II	ADMIN	3.88888	Very Satisfactory	(/)			GOOD
27	ESCALANTE	GINA	SWO V	OPERATIONS	3.85714	Very Satisfactory	(/)			GOOD
28	TORRES	EPHRAIM	ADMIN ASST V	ADMIN	3.80000	Very Satisfactory	(/)			GOOD
29	ABAD	EDITHA	ADMIN ASST IV	OED	3.76666	Very Satisfactory	(/)			GOOD
30	GARCIA	ANGELIE AMOR	SWO II	OPERATIONS	3.71874	Very Satisfactory	(/)			GOOD
31	POCDIHON	RUTCHEL	SWO III	OPERATIONS	3.64102	Very Satisfactory	(/)			GOOD
32	VILLAMARIN	LYRA GAY	SWO II	OPERATIONS	3.62499	Very Satisfactory	(/)			GOOD
33	ALETA	CHRISTIAN	ADMIN AIDE IV	OPERATIONS	3.49999	Very Satisfactory	(/)			GOOD
34	YBANEZ	IVY	PDO I	OPERATIONS	0		(/)		Hired December 2014.	

Summary (PMS Focal Person to fill up this portion):

Total Number of Employees with Ratings	33
Total Number of Employees Eligible for PBB (Satisfactory with 3.42 and above annual ratings)	33
Total Number of Employees with Unsatisfactory/Poor Ratings (2.21 and below)	0
Total Number of Employees without ratings	1

Prepared by:


Marivir T. Tungol
 PDO III
 PMS Focal Person


Angelita N. Guerinia
 AO V - BUDGET
 PMS Focal Person


Janet T. Santos
 AO V - ADMIN
 PMS Alternate Focal Person

Noted by:

Bernadette B. Abejo
 Executive Director