

FORM A (REVISED)

DEPARTMENT/AGENCY PERFORMANCE ACCOMPLISHMENT FY 2017

DEPARTMENT/AGENCY: INTER-COUNTRY ADOPTION BOARD (ICAB)

MFOs AND PERFORMANCE INDICATORS ⁽¹⁾	DEPARTMENT/AGENCY FY 2016 ACTUAL ACCOMPLISHMENT	DEPARTMENT/AGENCY FY 2017 TARGET	RESPONSIBLE BUREAUS/OFFICES	DEPARTMENT/AGENCY FY 2017 ACTUAL ACCOMPLISHMENT	ACCOMPLISHMENT RATE	REMARKS (4)
Major Final Outputs (MFOs) / Operations						
MFO 1: REGULATION OF FOREIGN ADOPTION AGENCIES						
2017 Budget:	7,199,334.03	8,542,219.00		8,540,840.22	89.98%	
Performance Indicator 1: No. of new accreditation and re-accreditation application processed	12	14	Office of the Executive Director Board SWO V Child Welfare Unit Family Welfare Unit Relative Welfare Unit Special Projects Unit Project Development Unit Liaison Services Unit Records Unit Admin Unit Finance Unit	14	100%	The number of Foreign Adoption Agencies (FAAs) targeted are based on the number of FAAs needing re-accreditation/re-authorization due to the expiration of validity of re-accreditation/re-authorization which is 3 years for each Hague Contracting State or Non-Hague Contracting States. Of the 14 FAAs visited for re-accreditation/re-authorization and 12 were found to be compliant to ICAB rules, regulations, standards and requirements.
Performance Indicator 2: Number of accredited agencies with one or more reported violations on ICAB standards over the past three (3) years.	1	0	Office of the Executive Director Board SWO V Child Welfare Unit Family Welfare Unit Relative Welfare Unit Special Projects Unit Project Development Unit Post Adoption Services Unit Records Unit Admin Unit Finance Unit	2		During the year under review, two (2) FAAs were not granted re-authorization/re-accreditation due to non compliance to standards of ICAB.
Performance Indicator 3: Number of accredited agencies which have been subjected to appraisal and compliance audit in the last three (3) years	55	53	Office of the Executive Director Board SWO V Child Welfare Unit	51	96.2264%	Two (2) USA based FAAs were not granted re-authorization/re-accreditation due to non-compliance to ICAB standards and requirements.

			Family Welfare Unit Relative Welfare Unit Special Projects Unit Project Development Unit Post Adoption Services Unit Records Unit Admin Unit Finance Unit			
MFO 2: INTER-COUNTRY ADOPTION PROGRAM (ENTRUSTMENT SERVICES)						
2017 Budget:	24,973,723.54	20,651,322.00		20,623,152.44	99.86%	
Performance Indicator 1: Number of inter-country adoption children entrusted to adoptive parents	316	336	Office of the Executive Director Board SWO V Child Welfare Unit Family Welfare Unit Relative Welfare Unit Special Projects Unit Project Development Unit Liaison Services Unit Records Unit Admin Unit Finance Unit	332	98.809%	The number of children entrusted for the 1 st quarter were those accepted in the last quarter of the previous year but their travel documents/entry visa were issued only during the 1 st quarter of Cy 2017. There were 341 children due for entrustment by the end of December 2017 but due to uncontrollable issues, 9 children were not given their entry visa due to medical conditions discovered during the visa medical examinations. The 9 children have to undergo medical treatment prior to the issuance of entry visa.
Performance Indicator 2: Percentage (%) of the number of adoption placement that suffered from disruption	2.53163%	Less than 3%	Office of the Executive Director Board SWO V Child Welfare Unit Family Welfare Unit Relative Welfare Unit Special Projects Unit Project Development Unit Post Adoption Services Unit Records Unit Admin Unit Finance Unit	2.7108%	90.36%	Disruption of placement may not necessarily be placement of children in the current year but in previous years. ICAB envisions that ALL placement will be positive, mutually satisfying to both parties and conclude in the finalization of the adoption. However, due to uncontrollable conditions such as, unmet expectations of either child or adoptive parents, inability of adoptive parents to handle parenting demands of a trans-racial/trans-cultural adoption, and/or undisclosed behavioral or medical problems of child prior to placement which could not be managed by the adoptive parents, led to disruption of placement.

Performance Indicator 3: Percentage (%) of ICA cleared children matched within 10 days of receipt of ICA clearance and child's dossier	91.12%	90%	Office of the Executive Director Board SWO V Child Welfare Unit Family Welfare Unit Relative Welfare Unit Special Projects Unit Project Development Unit Post Adoption Services Unit Liaison Services Unit Records Unit Admin Unit Finance Unit	190.7479%	211.98%	Children cleared during the year not matched within the timeline of 10 days upon receipt of ICA clearance and child's dossier were due to lacking information, inconsistent information, lacking documentary requirements and will require the concerned Child Caring Agency to clarify the inconsistencies and submit the lacking documents. Also, children cleared under the category of Special needs/Special Home Finding were not matched within the timeline as these children will require Special Home Recruitment due to being older children 5 years old and above, sibling group of 2-9 sibling members, with medical or psychological conditions and there are no available approved Prospective Adoptive Parents (PAPs) in the Roster of Approved Applicants (RAA).
STO ⁽²⁾						
2017 Budget	387,772.00	5,940,000.00		5,926,959.35	99.78%	
a. QMS Certification or ISO-aligned QMS Documentation	ICAB QMS Manual and PAWIM	ISO Certification	Office of the Executive Director Board SWO V Child Welfare Unit Family Welfare Unit Relative Welfare Unit Special Projects Unit Project Development Unit Post Adoption Services Unit Liaison Services Unit Records Unit Admin Unit Finance Unit ISO QMS Core Team	ISO Aligned Documentation Internal Quality Audit Certification of Head of Agency and Minutes of CY 2017 Management Review	100%	ICAB is currently undergoing trainings and workshop on ISO 9001-2015 in preparation for the agency's ISO Certification.
b. 2 nd STO Indicator to be identified in accordance with the priority of the Agency Head		Conduct of the 14th Global Consultation on Child Welfare	Office of the Executive Director Board SWO V Child Welfare Unit	Conducted 14th Philippine Global Consultation on Child Welfare Services on	100%	The conduct of the Philippine Global Consultation on Child Welfare Services is a commitment of the ICAB to hold every two-years a gathering of national and

		Services with 300 participants	Family Welfare Unit Relative Welfare Unit Special Projects Unit Project Development Unit Post Adoption Services Unit Liaison Services Unit Records Unit Admin Unit Finance Unit	September 6-8, 2017 attended by 328 advocates and experts		international partners/stakeholders for valuable consultation and sharing of lessons, experiences and best practices in inter-country adoption program, services and strategies.
GASS (3)						
2017 Budget	14,070,296.97	12,516,907.00		12,512,654.96	99.97%	
A. Budget Utilization Rate						
a.1. Obligations BUR	95.47%	90%	Office of the Executive Director Board SWO V	99.90%	111%	
a.2. Disbursement BUR	99%	90%	Child Welfare Unit Family Welfare Unit Relative Welfare Unit	97.39%	108%	
B. Quarterly Submission of Budget and Financial Accountability Reports	100%	90%	Special Projects Unit Project Development Unit Post Adoption Services Unit	100%	111%	
b.1. - 1 st Quarter BFAR b.2. - 2 nd Quarter BFAR b.3. - 3 rd Quarter BFAR b.4. - 4 th Quarter BFAR			Liaison Services Unit Records Unit Admin Unit Finance Unit ISO QMS Core Team	75%	83.33%	
C. Full Compliance with at least 30% of the prior years' COA audit recommendations	100%	90%				

Prepared and Recommending Approval:

MARIVIR T. TUNGOL
Planning Officer

4-11-18
Date

ANGELITA N. GUERINIA
Budget Officer

04/11/18
Date

Approved by:

BERNADETTE B. ABEJO

ICAB Executive Director

Date